



**GIG**  
CYMRU  
**NHS**  
WALES

Bwrdd Iechyd Prifysgol  
Bae Abertawe  
Swansea Bay University  
Health Board



## Audit Committee **Urgent** Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	136/20	12/11/2020	<b>Health Board Risk Register</b> <ul style="list-style-type: none"> <li>Pam Wenger and Hazel Lloyd to ensure that timetables for committees and Board are synced to ensure they match reporting timetables so that reporting is consistent.</li> </ul>	Pam Wenger	December 2020	<b>In progress</b> The timetable for the reporting of the Health Board Risk Register has been reviewed at the Risk Management Group. This will be aligned to the reporting to the Committees and the Board.
2.	139/20	12/11/2020	<b>Internal Audit Update</b> <ul style="list-style-type: none"> <li>Pam Wenger to circulate the management response for the Discharge Summary review to committee members;</li> </ul>	Pam Wenger	January 2020	<b>In progress</b> Since the last meeting, the second wave of COVID has impacted. Progress on the IA recommendations has been sought and an update

						provided in the next Audit Committee.
<b>Closed Actions</b>						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
3.	137/20	12/11/2020	<b>Guardian Service Update</b> <ul style="list-style-type: none"> <li>- Kathryn Jones to check whether the previous Raising Concerns service was still active and feedback to Martin Sollis;</li> </ul>	Kathryn Jones	December 2020	<b>Completed.</b> Service no longer active.
4.	142/20	12/11/2020	<b>External Audit Update</b> <ul style="list-style-type: none"> <li>- Pam Wenger to share the National Community Care Information System report with Audit Committee members.</li> </ul>	Pam Wenger	December 2020	<b>Completed.</b>

### Audit Committee **Pending** Action Log

<b>Open Actions</b>						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	09/20	12.03.2020	<b>Status of Recommendations – Chief Operating Officer.</b> <ul style="list-style-type: none"> <li>- An update be provided at next committee, with a focus on high</li> </ul>		March	To be added to the agenda for March 2021

			risk areas in particular those that related to patient safety.	Craige Wilson	2021	
2.	30/20	12.03.2020	<b>Audit Registers</b> <ul style="list-style-type: none"> <li>- Gareth Howells to report on the progress of outstanding recommendations at next committee.</li> </ul>	Christine Williams	March 2021	To be added to the agenda for March 2021
<b>Closed Actions</b>						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status