

Ref	Recommendation	Intended outcome/ benefit	High priority (✓)	Accepted	Management response	Completion date	Responsible officer
R1	The two radiology services should establish a joint action plan, by mid-2017, parts of which may need to be achieved as resources become available, to ensure that peer review of reporting quality is carried out in line with the requirements of professional standards.	Increased frequency of, and individual compliance with, peer review of reporting quality, in line with the requirements of professional standards.	(✓)	(✓)	Action plan developed to identify requirements to develop and expand peer review of reporting. 4 Phase approach for Radiologist, Sonographer and Radiographer reporting 1. Each site to nominate lead to develop action plan (June 17) 2. Each site to scope peer review and quantify current practise 3. Sites to agree level of review 4. Gap analysis to address shortfall/constraints to be presented to Executive	Phased approach 1. June 2017 2. Sept 2017 3. Oct 2017 4. Dec 2017	Radiology Clinical Leads
R2	The two radiology services should set out a joint plan to identify ways in which they can reinforce the need for other services to communicate with them about initiatives and changes that will affect the provision of radiology services	An ongoing focus on the importance of being informed of service developments and changes in other parts of the Health Board.	(✓)	(✓)	Develop an action plan including communication plan to address short list of category of changes which will impact on radiology and how these can be addressed. Identification of 4 key categories. 1. New or replacement equipment. (Advice to assess impact now included in business case process - complete) 2. New services consultants and additional clinics across specialties 3. Policy and Guidance Changes 4. Workforce constraints within radiology	October 2017 Including in planning guidance and within developing IMTP	Radiology Service Managers

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R3	The two radiology services should record radiology outpatient appointment DNA rates and include them in radiology service performance reports.	Routine demonstration of the effectiveness of radiology service performance on DNA rates.		(✓)	DNA rates are being recorded and reported as KPIs via Radiology Dashboard to Directorate meeting	Complete June 2017	Radiology Service Managers
R4	The two radiology services should jointly review and address the coordination of radiology appointments within specialties and across sites, to help distribute demand effectively and to reduce variations in waiting times.	A more consistent approach to managing appointments and demand across the Health Board's radiology service as a whole.		(✓)	<p>It is impossible to have a single booking system with 2 different Radiology Information Systems in HB. Both sites are currently meeting diagnostic targets.</p> <p>Successful recruitment of staff will allow extending working day for MRI at PWH. If successful will be in place October 2017</p> <ol style="list-style-type: none"> 1. A single Radiology Information system to be used across the Health Board. RadIS was scheduled to be installed and working in Swansea by 1st April 2018. This has been delayed. Assess possibility of Central booking when compatible systems in place. This will need careful consideration, consultation and planning as could involve increased patient travel. 2. Extend the working day in MRI at PWH if recruitment is successful. Staff the two CT scanners at PWH (dependent on recruitment). 3. 	<p>Swansea to go live on RADIS March 2018</p> <p>Complete October 2017</p>	Radiology Service Managers
R5	The Health Board should set out capital replacement plans, and contingency plans, for equipment which poses a particular risk to service continuity and patient care.	Greater clarity about, and mitigation of the risks arising from aging equipment.		(✓)	<p>Equipment List updated to include expected replacement dates and shared with Planning team.</p> <p>Risks to be updated on departmental and organisational Risk Registers</p> <p>Contingency plans to be developed</p>	<p>Complete June 2017</p> <p>Dept RRs updated Nov 17</p> <p>BCP updated Nov 17</p>	<p>Service Managers</p> <p>Director of Therapies and Health Science</p> <p>Service Managers</p>

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R6	The two radiology services should jointly examine the costs and benefits of increased scanning hours during the week and at weekends, and if appropriate, develop a business case for an increase in scanning hours.	A clear understanding of the costs and benefits of extending scanning hours. If beneficial, the provision of a clear case as to how that should be done.		(✓)	Capacity and Demand scoping paper and analysis developed including costs. Further work scheduled into work plan 1. Review of need for additional sessions based on capacity demand modelling and adherence to performance targets. Develop workforce plan/business case 2. Commence strategic planning for additional machine capacity which will have lead in time of a number of years	Complete June 2017 Complete October 2017 Include in Strategic Plan R7	Service Managers
R7	The two radiology services should establish a joint radiology strategic plan, by mid-2017, to: <ul style="list-style-type: none"> show where they are now in terms of demand, capacity and available resources; set out a collective view of where they need to be; establish how they will work together to achieve their collective aims; and inform the development of annual operational plans. 	A planning framework which focuses on the management of radiology services for the Health Board as a whole, as well as on the two separate services.	(✓)	(✓)	<ol style="list-style-type: none"> Initial Discussion meeting held within Radiology Capacity, demand and resources separately assessed as part of meeting R1-7 Arranged wider discussions including with Unit Directors to set out collective view and develop a joint action plan draft to be included in IMTP/Annual plan for 2018 	April 2017 Meeting Sept/October 2017 Contribution to IMTP by October - December 2017	Director of Therapies and Health Science Proposed boundary changes have delayed this planning until March 18 after consultation period .
R8	The two radiology services should set clear financial plans to inform their annual operational plans.	Clear financial plans which inform other elements of radiology planning.	(✓)	(✓)	Budgets have been realigned to reflect the current out turn. Financial Plans to be developed in line with annual operational plan	June 2017 December 2017	Service Managers
R9	The Health Board should, by mid-2017, establish	Director oversight which helps ensure	(✓)	(✓)	Director of Therapies and Health Science established as Director	June 2017	Director of Therapies and Health Science

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	arrangements to help ensure director oversight of a Health Board-wide strategic focus on radiology, which should be in addition to that currently given to the separate radiology services.	management of radiology services for the benefit of the Health Board as a whole, as well as for the two separate radiology services.			overseeing strategic direction.		
R10	The Health Board should ensure clear representation of radiology services on its key committees and groups, by mid-2017.	Increased visibility of radiology services at key Health Board committees and groups.	(✓)	(✓)	Exec Director representation/Deputy at key Health Board Committees to ensure appropriate strategic planning meetings.	June 2017	Director of Therapies and Health Science