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Bwrdd Iechyd Prifysgol
Abertawe Bro Morgannwg
University Health Board



Meeting Date	17 May 2018		Agenda Item	8a
Report Title	Hospitality Register			
Report Author	Liz Stauber, Committee Services Manager			
Report Sponsor	Pam Wenger, Director of Corporate Governance			
Presented by	Pam Wenger, Director of Corporate Governance			
Freedom of Information	Open			
Purpose of the Report	The purpose of the report is to outline the entries included on the hospitality register during the last six months.			
Key Issues	There are no significant issues to bring to the committee's attention.			
Specific Action Required <i>(please ✓ one only)</i>	Information	Discussion	Assurance	Approval
	✓			
Recommendations	Members are asked to : <ul style="list-style-type: none"> • Note the report and the appended hospitality register. 			

HOSPITALITY REGISTER

1. INTRODUCTION

This report sets out the entries included within the hospitality register for the last six months.

2. BACKGROUND

The [standards of business conduct](#) outline the process by which hospitality can be accepted by staff, and include agreed 'hospitality principles'. Any offers, whether accepted or declined, have to be declared to the Director of Corporate Governance and logged on the hospitality register.

3. GOVERNANCE AND RISK ISSUES

Hospitality is where there is an offer of food, drinks, accommodation, entertainment or entry into an event or function by a third party, regardless of whether provided during or outside normal working hours, for example, cheque presentations in respect of fundraising events. Employees in contact with contractors should be particularly mindful of accepting any hospitality that might later be misconstrued as impacting on strict independence and impartiality. Any acceptance of hospitality needs to be justified and scrutinised by the Audit Committee to ensure that there is no risk to the organisation.

NHS England published new guidelines in 2017 that strengthen the [management of conflicts of interest](#) and ensure that the NHS is a world leader for transparent and accountable healthcare. It is proposed that at the next schedule review of the standards of business conduct policy, this guidance is reviewed to consider areas in which the health board policy can be strengthened. It is also recognised that the mechanisms in which staff declare could be improved which can include an automated system using the health board SharePoint site.

Plans are now in place to raise awareness with staff as to their responsibilities in declaring gifts and hospitality, with a view to developing a board-wide policy.

4. FINANCIAL IMPLICATIONS

There are no financial implications for the committee to consider.

5. RECOMMENDATION

Members are asked to:

- **Note** the report and the appended hospitality register.

Governance and Assurance					
Link to corporate objectives <i>(please ✓)</i>	Promoting and enabling healthier communities	Delivering excellent patient outcomes, experience and access	Demonstrating value and sustainability	Securing a fully engaged skilled workforce	Embedding effective governance and partnerships
					✓
Quality, Safety and Patient Experience					
Ensuring that offers of hospitality are accepted or declined in line with the standards of business conduct is a key factor in the quality, safety and experience of patients receiving care.					
Financial Implications					
No financial implications for the committee to be aware of.					
Legal Implications (including equality and diversity assessment)					
It is essential that offers of hospitality are accepted or declined in line with the standards of business conduct so as to not impact on strict independence and impartiality.					
Staffing Implications					
No staffing implications for the committee to be aware of.					
Long Term Implications (including the impact of the Well-being of Future Generations (Wales) Act 2015)					
No implications for the committee to be aware of.					
Report History	The hospitality register is received by the committee twice a year for information.				
Appendices	Appendix one – the hospitality register.				

HOSPITALITY REGISTER FROM SEPT 2017 to APRIL 2018

ID No	Date Entered	TYPE OF HOSPITALITY (e.g. conference or gift)	Date of Hospitality / Event	Source of Hospitality	Description	Value (if known)	Employee	Department	Approved by	Accepted (Yes/No?)
HB582	22.12.17	Conference/course	13th+14 Nov 17	Abbvie UK	Educational grant for improving care of Hepatology patients	£300	Dr Jagadish	Consultant	J Nagara	yes
HB583	22.12.17	Conference/course	11th Sept 17	Shire UK	Management of ADHD	Unknown	Elin Owen	Consultant	Penny Letchford	yes
HB584	22.12.17	Conference/course	14th-15th Nov 17	Roche	Lung cancer expert forum	Unknown	V Vigneswaran	Consultant	Penny Letchford	yes
HB585	22.12.17	Conference/course	14th-15th Nov 17	Roche	Lung cancer expert forum	Unknown	C Powell	Consultant	A Baker	yes
HB586	22.12.17	Conference/course	5th-9th Dec 17	Roche uk	San Antonio Breast Cancer Symposium	Unknown	G Bertelli	Consultant	A Baker	yes
HB587	22.12.17	Conference/course	11th-12th Dec 17	Abbvie	Dermatology education & practical training	Unknown	Vincent Li	Consultant	Catherine Williams	yes
HB588	22.12.17	hospitality/gift	20th July 17	Law Dept, Swansea University	Dinner/meal (Welsh Observatory on rights of the Child Annual Lecture)	Unknown	Andrew Davies	Chairman	Rory Farrelly (on behalf of CEO)	yes
HB589	22.12.17	Conference/course	30th Oct-1st Nov 17	Takeda	UEGW 2017 Conference	Unknown	Mithun Nagari	Consultant	Steve Lennox	yes
HB590	22.12.17	Conference/course	6th October 17	Dr Falk Pharma	IBD 2017-therapeutic & biological barriers	Unknown	Mithun Nagari	Consultant	Steve Lennox	yes
HB591	22.12.17	Conference/course	24th-26th May 18	Karl Storz	Laparoscopic colorectal surgery advanced course	£2,500	T Padmanabhan	Associate specialist	M Davies	yes
HB592	22.12.17	Conference/course	5th-15th Feb 18	Proton Partners	Proton therapy training	Unknown	Roger Taylor	Consultant	Idris Baker	yes
HB593	10.04.18	conference/course	2nd - 5th May 18	Golderma	EADV Conference in Austria	Unknown	Dr Jenny Hughes	Consultant	Yasmin Hudson	yes
HB594	10.04.18	conference/course	1st + 2nd Feb 18	NCRI	To ensure awareness of emerging trials in ovarian cancer	£146.46 (flight)	Dr Rachel Jones	Consultant	Idris Baker	yes
HB595	10.04.18	hospitality/gift	19th Oct 17	Price Waterhouse Cooper	ICAEW annual dinner in Cardiff	Unknown	Lynne Hamilton	Finance Director		No
HB596	10.04.18	conference/course	14th - 16th Feb 18	Tilotts Pharma	European Crohns & Colitis Organisation	Unknown	Mithun Nagari	Consultant	Praveen Eadala	yes
HB597	10.04.18	hospitality/gift	3rd Feb 18	Price Waterhouse Cooper	Principality Stadium-first match of 2018 Six Nations rugby	Unknown	Lynne Hamilton	Finance Director		No
HB598	10.04.18	hospitality/gift	20th Dec 2017	Patient	Small cup, woolly hat and gloves and a small scented candle	£10	Dr Hemma Sungum	Speciality doctor	Dr Muthukkumaar Gnanavel	yes
HB599	10.04.18	conference/course	19th - 21st March 18	A O Foundation UK	Shoulder, Elbow AO Trauma Cadaveric Course	£995	Pathi Rao	Speciality doctor	David Robinson	yes
HB600	10.04.18	conference/course	1st - 3rd March 18	Biomet Zimmer	Updating Knowledge of new techniques	Unknown	Jaydeep Shah	Consultant	R Johnson, Clinical Director	yes

HB601	10.04.18	conference/course	1st Dec 17	Abott Medical	TAVI revision course	Unknown	Ahmed Hailan	Consultant	Mark Anderson	yes
HB602	10.04.18	hospitality/gift	24th March 18	Ospreys in the Community Charity	Offer to attend the Executive club for pre & post match hospitality and the game	Unknown	Martyn Waygood	Non Officer Member		no