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Bwrdd Iechyd Prifysgol
Abertawe Bro Morgannwg
University Health Board



Meeting Date	17 May 2018	Agenda Item	2c
Report Title	Organisational Annual Report		
Report Author	Liz Stauber, Committee Services Manager		
Report Sponsor	Pam Wenger, Director of Corporate Governance		
Presented by	Pam Wenger, Director of Corporate Governance		
Freedom of Information	Open		
Purpose of the Report	The purpose of the report is to outline the reporting process for the 2017-18 organisational annual report.		
Key Issues	The timescales for the approval of the Annual Report are set out in the Manual for Accounts and covered later in this report. The Audit Committee will receive the Draft Annual Report virtually due to the timing of the meetings.		
Specific Action Required <i>(please ✓ one only)</i>	Information	Discussion	Assurance
	✓		
Recommendations	Members are asked to : <ul style="list-style-type: none"> • Note the report. 		

Organisational Annual Report

1. INTRODUCTION

The purpose of the report is to outline the reporting process for the 2017-18 organisational annual report.

2. BACKGROUND

The manual for accounts sets out that all NHS organisations are required to publish, as single document, a three part annual report and accounts which includes:

- 1) the performance report;
- 2) the accountability report; and
- 3) the financial statements.

Sections two and three will be received in draft form at this meeting and approved at special meetings of the Audit Committee and board on 30th May 2018. Section one, also known as the organisation's annual report, will be received and approved by the board at its annual general meeting.

3. GOVERNANCE AND RISK ISSUES

According to the manual for accounts, the annual report and accounts "as a whole must be fair, balanced and understandable and the accountable officer takes personal responsibility for it and the judgments required for determining that it is fair, balanced and understandable". The accountable officer must also sign and date all of the relevant sections of the report.

The manual for accounts state that a public meeting must be held no later than 31st July 2018 at which the annual report and audit accounts are presented. In order to comply with this, the final section of the annual report, the performance report, will be circulated to members of the Audit Committee outside of a meeting in order to seek comments.

4. FINANCIAL IMPLICATIONS

There are no financial implications for the committee to consider.

5. RECOMMENDATION

Members are asked to:

- **Note** the report.

Governance and Assurance					
Link to corporate objectives <i>(please ✓)</i>	Promoting and enabling healthier communities	Delivering excellent patient outcomes, experience and access	Demonstrating value and sustainability	Securing a fully engaged skilled workforce	Embedding effective governance and partnerships
					✓
Quality, Safety and Patient Experience					
Ensuring that offers the health board provides an annual report is a key factor in the quality, safety and experience of patients receiving care.					
Financial Implications					
No financial implications for the committee to be aware of.					
Legal Implications (including equality and diversity assessment)					
It is essential that offers the health board complies with the manual for accounts.					
Staffing Implications					
No staffing implications for the committee to be aware of.					
Long Term Implications (including the impact of the Well-being of Future Generations (Wales) Act 2015)					
No implications for the committee to be aware of.					
Report History	The annual report is received as part of the end-year business process.				
Appendices	None.				